

Recommendations Proposed to be Closed Appendix 5 to Summary Progress Report

Audit	Recommendation	Directorate	Priority	Original Due Date	Management proposal for closing recommendation	Audit Comment on Management proposal
ALMO Client Side Monitoring Arrangements	Undertake and document the outcomes of a series of proportionate, risked-based checks of SEH's compliance with the key aspects of the Management Agreement.	ACS	Medium	31-Mar-09	<p>Since these recommendations were made, it has been agreed that there will be a review of the ALMO. The options would be for it to continue with new business to be secured or for the service to be brought back in house.</p> <p>This has overtaken the requirement for an updated Management Agreement.</p> <p>Currently both a strategic and operational group meet regularly with SE Homes and other performance information is reported monthly or quarterly to DMT.</p>	<p>Agree to closed.</p> <p>The Strategic Group is overseen by the Corporate Director and the Operational Group by the Head of Community Strategy & Development. These groups will naturally cover SEH's Management Agreement responsibilities.</p> <p>As a result this is no longer applicable and proposed to be closed.</p>
Atkins Contract	Update and expand the service indicators to provide relevant and challenging targets. Utilise the Partnering Board and the Partnership Management Group to provide a challenge to performance.	ET&E	Medium	30-Sep-08	<p>The contract is due to terminate in March 2012.</p> <p>Furthermore, the majority of the services provided by Atkins have now been transferred in house (as a result of savings identified through the transformation agenda). It is intended not to extend the contract instead, a fresh approach is being considered in view of the national framework contracts and in house capacity building.</p> <p>In view of this the recommendation is no longer applicable.</p>	Agree to close.
Atkins Contract	<p>Revise the monthly performance report to provide:</p> <p># explanations for variances and detail required actions; and</p> <p># comparisons to previous years.</p> <p>Increase the frequency of data quality checks to quarterly.</p>	ET&E	Medium	30-Sep-08	As above.	Agree to close.

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Data Quality Spot Check	Undertake spot checks of data supplied by schools (select schools based on a risk assessment of the data supplied).	ET&E	Medium	12-Mar-10	The Government has removed the funding for the school travel plan advisor post as part of the cost cutting measures, we are not in a position to reinstate this – we can cover the very basic development of travel plans by diverting our workplace travel plan advisor onto this and she will devise a simple check form and manage this with a sample of five schools.	Agree to close. Recommendation no longer relevant due to Department for Transport removing the criteria for collection of mode of travel data from the school census. As the data is no longer being collected, the need for validation is diminished.

High Priority Recommendations	0
Medium Priority Recommendations	4
Total Recommendations	4